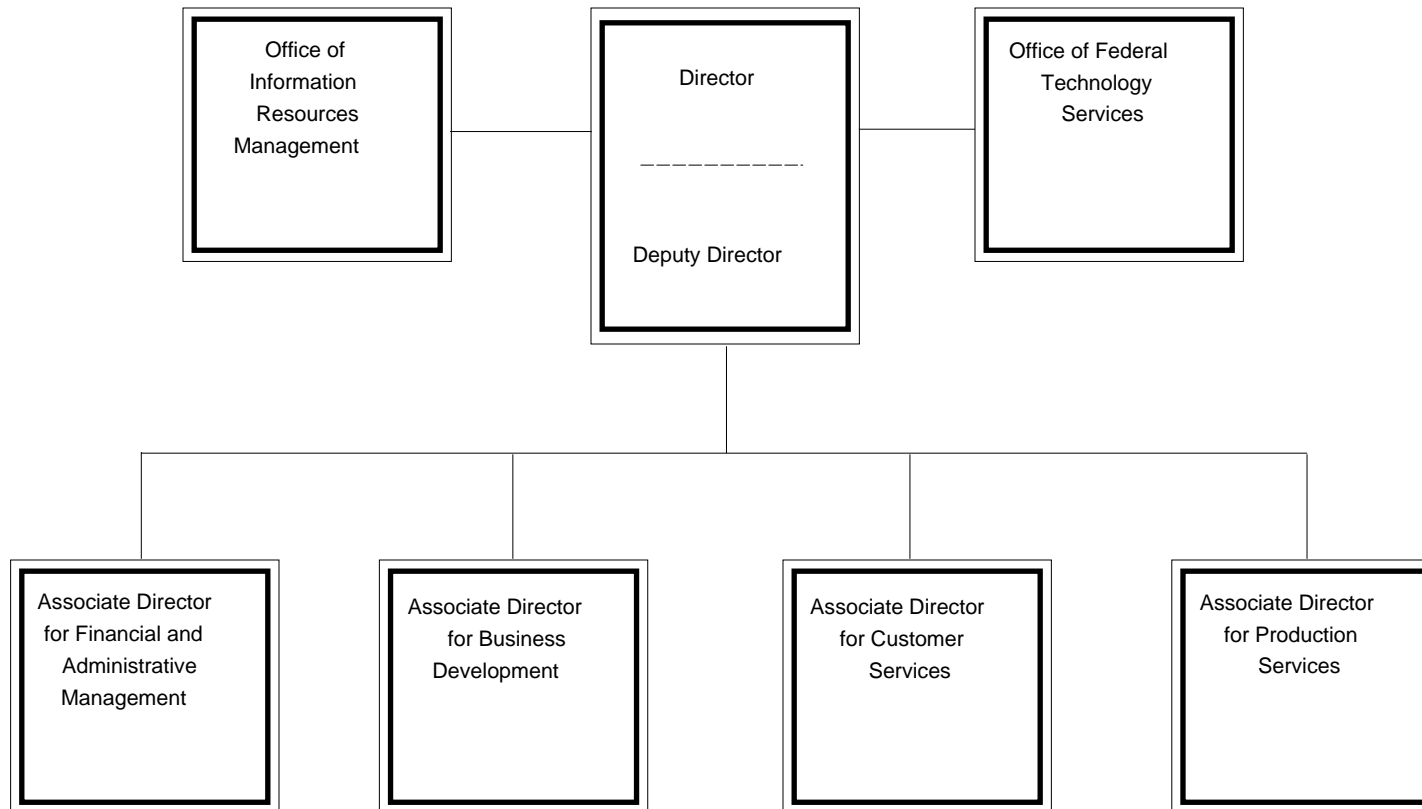


Department of Commerce
Technology Administration
National Technical Information Service
NTIS Revolving Fund
BUDGET ESTIMATES, FISCAL YEAR 2001
PRESIDENT'S SUBMISSION

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U.S. DEPARTMENT OF COMMERCE
NATIONAL TECHNICAL INFORMATION SERVICE



DEPARTMENT OF COMMERCE
NATIONAL TECHNICAL INFORMATION SERVICE
Budget Estimates, Fiscal Year 2001
President's Submission

General Statement

Goals of the Program

The National Technical Information Service (NTIS), a component of the Technology Administration, seeks to promote innovation and economic growth by (a) collecting, organizing and disseminating scientific, technical, and related business information that is produced by or is useful to support U.S. business expansion, and (b) providing sophisticated services to other federal agencies that help them interact with, and better serve, the information needs of their own constituencies.

Statement of Objectives

NTIS' basic objectives are to (a) operate a central clearinghouse of technical information that is useful to business and industry; (b) develop electronic and other new methods or media for information dissemination; (c) provide information processing and distribution services for other federal agencies; and (d) support itself by charging fees for its products and services that are reasonable and which permit it to recover its costs.

NTIS' strategic objectives are to (a) respond to the more business-oriented products that are coming into its permanent collection; (b) create new products that yield a steadier, more predictable "annuity" stream of revenue; (c) bring costs under maximum control; (d) build an array of collaborative working arrangements with private sector partners; and (e) help other federal agencies meet their own information management and dissemination requirements.

Summary of Performance and Resources

Historically, NTIS has funded its operations through the sale of information products and services. However, due to the growth of the Internet, sales of publications from NTIS' clearinghouse declined from 2.3 million units in FY 1993 to 1.3 million units in FY 1999. Since FY 1993, NTIS' core clearinghouse function has experienced declining revenues that have caused NTIS' cash reserves to dwindle. Consequently, the Department of Commerce has proposed legislation to cease operations of NTIS by the end of FY 2000. This legislation would maintain the NTIS collection of scientific and technical information by transferring the collection to the Library of Congress, effective October 1, 2000.

In FY 2000, the Administration is requesting a supplemental transfer from the National Institute of Standards and Technology (NIST), Industrial Technology Services, of \$4.5 million for NTIS' closure costs.

(Dollar amounts in thousands)

	<u>1999</u>	<u>2000</u>	<u>2001</u> ²	<u>2002</u>	<u>2003</u>	<u>2004</u>
National Technical Information Service:						
Direct Obligations						
Information clearinghouse program.....	1,084 ¹	0	0	0	0	0
Reimbursement from offsetting collections:						
Information clearinghouse program.....	\$32,211	\$40,000	0	0	0	0
Total, NTIS	\$33,295	\$40,000	0	0	0	0

Note: Reimbursable Budget Authority, receipt and obligation data are estimates. Actuals will vary depending on products and services sold.

1/ Pursuant to P.L. 105-277, this transfer is to fund activities associated with Y2K compliance.

2/ Legislation has been proposed to Congress that would cease operations of the National Technical Information Service by the end of FY 2000 and would transfer the NTIS collection of scientific and technical documents to the Library of Congress, effective October 1, 2000.

Department of Commerce
Technology Administration
National Technical Information Service
NTIS Revolving Fund

Exhibit 5

SUMMARY OF RESOURCE REQUIREMENTS – DIRECT OBLIGATIONS
(Dollar amounts in thousands)

	<u>Positions</u>	<u>FTE</u>	<u>Budget Authority</u>	<u>Direct Obligations</u>
President's Budget, 2000.....	0	0	0	0
Plus 2001 Adjustments to Base	0	0	0	0
Less: Obligations from prior years	0	0	0	0
2001 Base Request.....	0	0	0	0
Plus 2001 program changes	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
2001 Estimate	0	0	0	0

		<u>1999 Actual</u>		<u>2000 Currently Available</u>		<u>2001 Base</u>		<u>2001 Estimate</u>		<u>Increase/ (Decrease) over 2001 Base</u>	
Comparison by Activity:		<u>Personnel</u>	<u>Amount</u>	<u>Personnel</u>	<u>Amount</u>	<u>Personnel</u>	<u>Amount</u>	<u>Personnel</u>	<u>Amount</u>	<u>Personnel</u>	<u>Amount</u>
National Technical Information Service:											
Information Clearinghouse Program	Pos./BA	0	1,193 ¹	0	0	0	0	0	0	0	0
	FTE/Obl.	<u>0</u>	<u>1,084</u>	<u>0</u>	<u>109</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTALS	Pos./BA	0	1,193	0	0	0	0	0	0	0	0
	FTE/Obl.	0	1,084	0	109	0	0	0	0	0	<u>0</u>
Adjustments to Obligations											
Recoveries		0	0	0	0	0	0	0	0	0	0
Unobligated balance, start of year.....		0	0	0	(109)	0	0	0	0	0	0
Unobligated balance, end of year.....		0	109	0	0	0	0	0	0	0	0
Financing from transfers:											
Transfer from other accounts (-)		0	(1,193) ¹	0	0	0	0	0	0	0	0
Transfer to other accounts (+)		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Appropriation.....		0	1,193	0	0	0	0	0	0	0	0

^{1/} Pursuant to P.L. 105-277 this transfer is to fund activities associated with Y2K compliance.

Department of Commerce
Technology Administration
National Technical Information Service
NTIS Revolving Fund
SUMMARY OF EARNED REVENUE – REIMBURSABLE OBLIGATIONS
(Dollar amounts in thousands)

Activity: National Technical Information Service
Subactivity: Information Clearinghouse Program

<u>Line Item</u>		1999		2000		2001 ¹		2001		Increase/ (Decrease) over 2001 Base	
		<u>Actual</u>		<u>Currently Available</u>		<u>Base</u>		<u>Estimate</u>			
		<u>Personnel</u>	<u>Amount</u>	<u>Personnel</u>	<u>Amount</u>	<u>Personnel</u>	<u>Amount</u>	<u>Personnel</u>	<u>Amount</u>	<u>Personnel</u>	<u>Amount</u>
National Technical Information Service:											
Information Clearinghouse Program		Pos./BA	333 \$37,211	280 \$35,000	0 \$0	0 \$0	0 \$0	0 \$0	0 \$0	0 \$0	0 \$0
		FTE/Obl.	<u>322</u> <u>\$32,211</u>	<u>260</u> <u>40,000</u>	<u>0</u> <u>0</u>	<u>0</u> <u>0</u>	<u>0</u> <u>0</u>	<u>0</u> <u>0</u>	<u>0</u> <u>0</u>	<u>0</u> <u>0</u>	<u>0</u> <u>0</u>
TOTALS		Pos./BA	333 37,211	280 35,000	0 0	0 0	0 0	0 0	0 0	0 0	0 0
		FTE/Obl.	322 32,211	260 40,000	0 0	0 0	0 0	0 0	0 0	0 0	0 0

1/ Legislation has been proposed to Congress that would cease operations of the National Technical Information Service by the end of FY 2000 and would transfer the NTIS collection of scientific and technical information to the Library of Congress, effective October 1, 2000.

Department of Commerce
Technology Administration
National Technical Information Service
NTIS Revolving Fund
SUMMARY OF FINANCING
(Dollar amounts in thousands)

Exhibit 7

	<u>1999 Actual</u>	<u>2000 Currently Available</u>	<u>2001¹ Base</u>	<u>2001 Estimate</u>	<u>Increase (Decrease)</u>
<u>Comparison by Activity</u>					
Total Obligations	\$33,295	\$40,109	\$0	\$0	\$0
Offsetting collections from:					
Federal funds	(15,401)	(15,750)	(0)	(0)	0
Trust funds	0	0	0	0	0
Non-Federal sources	(18,823)	(19,250)	(0)	(0)	0
Unobligated balance, start of year	(2,987)	(5,109)	0	0	0
Unobligated balance transferred	0	0	0	0	0
Unobligated balance, end of year	5,109	0	0	0	0
Unobligated balance lapsing	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Budget Authority	1,193	0	0	0	0
Transferred from other accounts	(1,193)	0	0	0	0
Transferred to other accounts	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Adjusted Appropriation	0	0	0	0	0

1/ Pursuant to P.L. 105-277, \$1,193,000 was transferred to fund activities associated with Y2K compliance.

2/ Legislation has been proposed to Congress that would cease operations of the National Technical Information Service by the end of FY 2000 and would transfer the NTIS collection of scientific and technical information to the Library of Congress, effective October 1, 2000.

Department of Commerce
Technology Administration
National Technical Information Service
NTIS Revolving Fund
ADJUSTMENTS TO BASE
(Dollars in thousands)

	<u>Positions</u>	<u>FTE</u>	<u>Amount</u>
Non-recurring Item	(280)	(260)	\$0
Total, Adjustments to Base	0	0	\$0

Department of Commerce
Technology Administration
National Technical Information Service
NTIS Revolving Fund
ADJUSTMENTS TO BASE
(Dollars in thousands)

	<u>Positions</u>	<u>FTE</u>	<u>Amount</u>
Non-recurring Item	(280)	(260)	\$0
Total, Adjustments to Base	0	0	\$0

Department of Commerce
Technology Administration
National Technical Information Service
NTIS Revolving Fund
JUSTIFICATION OF ADJUSTMENTS TO BASE
(Dollars in thousands)

	<u>FTE</u>	<u>Amount</u>
<u>Non-recurring Item</u>	(260)	\$0

Legislation has been proposed to Congress that would cease operations of NTIS by the end of FY 2000, eliminating the need for FTE in FY 2001.

Department of Commerce
Technology Administration
National Technical Information Service
NTIS Revolving Fund
PROGRAM AND PERFORMANCE: DIRECT OBLIGATIONS
(Dollar amounts in thousands)

Exhibit 10

Activity: National Technical Information Service
Subactivity: Information Clearinghouse Program

<u>Line Item</u>		1999		2000		2001		2001		Increase/ (Decrease)	
		<u>Actual</u>		<u>Currently Available</u>		<u>Base</u>		<u>Estimate</u>		<u>over 2001 Base</u>	
		<u>Personnel</u>	<u>Amount</u>	<u>Personnel</u>	<u>Amount</u>	<u>Personnel</u>	<u>Amount</u>	<u>Personnel</u>	<u>Amount</u>	<u>Personnel</u>	<u>Amount</u>
National Technical Information Service:											
Information Clearinghouse Program	Pos./BA	0	\$1,193 ¹	0	\$0	0	\$0	0	\$0	0	0
	FTE/Obl.	<u>0</u>	<u>1,084</u>	<u>0</u>	<u>109</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0	<u>0</u>
TOTALS	Pos./BA	0	1,193	0	0	0	0	0	0	0	0
	FTE/Obl.	0	1,084	0	109	0	0	0	0	0	0

1/ Pursuant to P.L. 105-277 \$1,193,000 was transferred for Y2K compliance activities.

Department of Commerce
Technology Administration
National Technical Information Service
NTIS Revolving Fund
PROGRAM AND PERFORMANCE – REIMBURSABLE OBLIGATIONS
(Dollar amounts in thousands)

Activity: National Technical Information Service
Subactivity: Information Clearinghouse Program

<u>Line Item</u>		1999		2000		2001 ¹		2001		Increase/ (Decrease) over 2001 Base	
		<u>Actual</u>		<u>Currently Available</u>		<u>Base</u>		<u>Estimate</u>			
		<u>Personnel</u>	<u>Amount</u>	<u>Personnel</u>	<u>Amount</u>	<u>Personnel</u>	<u>Amount</u>	<u>Personnel</u>	<u>Amount</u>	<u>Personnel</u>	<u>Amount</u>
National Technical Information Service:											
Information Clearinghouse Program	Pos./BA	333	\$37,211	280	\$35,000	0	0	0	0	0	0
	FTE/Obl.	<u>322</u>	<u>\$32,211</u>	<u>260</u>	<u>40,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTALS	Pos./BA	333	37,211	280	35,000	0	0	0	0	0	0
	FTE/Obl.	322	32,211	260	40,000	0	0	0	0	0	0

1/ Legislation has been proposed to Congress that would cease operations of the National Technical Information Service by the end of FY 2000 and would transfer the NTIS collection of scientific and technical information to the Library of Congress, effective October 1, 2000.

Department of Commerce
Technology Administration
National Technical Information Service
NTIS Revolving Fund
JUSTIFICATION OF PROGRAM AND PERFORMANCE
(Dollar amounts in thousands)

Exhibit 12

Activity: National Technical Information Service
Subactivity: Information Clearinghouse Program

Goal Statement

To collect, process, market and disseminate scientific, technical, and related business information to enhance the U.S. economy; and to assist other agencies with their information programs.

Base Program

Information Clearinghouse Program -- Operates as a central source for the public sale of domestic and foreign Government-funded scientific, technical and business information. The program directly promotes the development and application of science and technology, and provides channels for the dissemination of specialized information to business, industry, Government, and the public. Approximately 50,000 to 60,000 new technical information products are processed annually and made available. Through the acquisition and distribution of Government-produced computer programs and computerized databases, on-line access is provided to bibliographic databases produced by or for Government agencies. Access to summaries describing ongoing Government-funded research projects in the fields of physical sciences, engineering, and life sciences also are available. International agreements for the exchange of scientific and technical information are established, and foreign information is identified, acquired, translated, and disseminated to U.S. industry upon request. Information is available in all media and a wide variety of formats.

NTIS is currently operating FedWorld, an on-line system that provides effective and comprehensive access to Government information. The system acts as an on-line locator system, offering access to a wide variety of products and services including final reports, unpublished documents and living documents such as electronic bulletin board systems and on-line databases. It not only serves as a locator service but also provides for ordering and acquiring the information in a timely and efficient manner.

Explanation and Justification

The NTIS' ongoing Information Clearinghouse program is funded through the sales of NTIS products and services. Cooperative implementation of the American Technology Preeminence Act (ATPA) has increased the number of Federal information products available to the public and has facilitated technology transfer from government to industry.

Statement of Operating Objectives

To provide products and services designed to increase the flow of technology into the world marketplace. To serve as the primary source for the public sale of Government-sponsored research and engineering reports, research-in-progress information, machine-processable data files, and computer software.

Proposed Legislation

The Department of Commerce has proposed legislation to cease operations of NTIS by the end of FY 2000. This legislation would maintain the NTIS collection of scientific and technical information by transferring the collection to the Library of Congress, effective October 1, 2000.

In FY 2000, the Administration is requesting a supplemental transfer from the National Institute of Standards and Technology (NIST), Industrial Technology Services, of \$4.5 million for NTIS' closure costs.

Selective performance measures to be used by NTIS to measure the GPRA include the following:

<u>Quantitative Measures</u>	<u>Unit Sales Measures</u>		
	<u>1999 Actual</u>	<u>2000 Estimate</u>	<u>2001 Estimate</u>
Times FedWorld is accessed by users (monthly)	97,997,092	100,000,000	N/A
FedWorld Files Downloaded (monthly)	6,966,902	7,000,000	N/A
Information products catalogued and indexed	50,985	50,000	N/A
Number of Customer Complaints (average per week)	67	82	N/A
Items in Archive*	2,874,416	2,924,416	N/A
<u>Information Clearinghouse Program:</u>			
Traditional Products Distributed	1,273,972	1,200,000	N/A
<u>Electronic Dissemination</u>			
Documents Stored Electronically**	484,343	555,000	N/A
Documents Reproduced from Electronic Media*	721,295	750,000	N/A
Electronic Products Distributed	7,454,431	8,000,000	N/A
<u>FedWorld Online Locator & Access System</u>			
Number of Agency Service Agreements	38	50	N/A

* In compliance with GPRA presented in the DOC Annual Performance Plan

** This number includes drawings and specs.

Performance Measures

	<u>1999</u> <u>Actual</u>	<u>2000</u> <u>Estimate</u>	<u>2001</u> <u>Estimate</u>	<u>2002</u> <u>Estimate</u>
<u>Financial Measures:</u>				
Quick Ratio	1.36	1.35	N/A	N/A
Current Ratio.....	1.37	1.35	N/A	N/A
Percent change in sales volume (Clearinghouse Products Only)	7.38%	5.0%	N/A	N/A
Gross Profit Margin (Clearinghouse Products Only)	-1.97%	-2.0%	N/A	N/A
Net Profit Margin (Clearinghouse Products Only)	-7%	-5%	N/A	N/A
Inventory Turnover	84.97	85.00	N/A	N/A
Accounts Payable to Net Sales44	.40	N/A	N/A
Inventory to Working Capital05	.04	N/A	N/A
Accounts Receivable Turnover	20.97	22.00	N/A	N/A

Department of Commerce
Technology Administration
National Technical Information Service
NTIS Revolving Fund - Reimbursable Obligations
SUMMARY OF REQUIREMENTS BY OBJECT CLASS
(Dollar amounts in thousands)

Exhibit 16

<u>Object Class</u>	1999 <u>Actual</u>	2000 Currently <u>Available</u>	2001 ¹ <u>Base</u>	2001 <u>Estimate</u>	Increase/ (Decrease)
11 Personnel compensation					
11.1 Full-time permanent	\$13,703	\$11,106	\$0	\$0	0
11.3 Other than full-time permanent	721	543	0	0	0
11.5 Other personnel compensation	1	549	0	0	0
11.8 Special personnel services payments	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
11.9 Total personnel compensation.....	14,425	12,198	0	0	0
12.1 Civilian personnel benefits	3,525	2,834	0	0	0
13 Benefits for former personnel	0	0	0	0	0
21 Travel and transportation of persons	110	167	0	0	0
22 Transportation of things	772	1,858	0	0	0
23.1 Rental payments to GSA	1,376	1,120	0	0	0
23.2 Rental payments to others	51	677	0	0	0
23.3 Communications, utilities and miscellaneous charges	1,785	1,810	0	0	0
24 Printing and reproduction	2,019	3,056	0	0	0
25.1 Consulting services	0	100	0	0	0
25.2 Other services	3,744	10,573	0	0	0
25.3 Purchase of goods and services from Government accounts	1,638	3,059 ²	0	0	0
25.4 Operation of GOCOs	0	0	0	0	0
25.5 Research and development contracts	0	0	0	0	0
25.7 Operation and Maintenance of Equipment	902	1,313	0	0	0
26 Supplies and materials	644	720	0	0	0
31 Equipment	1,221	515	0	0	0
32 Lands and structures	0	0	0	0	0

Department of Commerce
Technology Administration
National Technical Information Service
NTIS Revolving Fund – Reimbursable Obligations
SUMMARY OF REQUIREMENTS BY OBJECT CLASS
(Dollar amounts in thousands)

Object Class		1999 <u>Estimate</u>	2000 President's <u>Budget</u>	2001 <u>Base</u>	2001 <u>Estimate</u>	Increase/ <u>(Decrease)</u>
41	Grants, subsidies and contributions	0	0	0	0	0
42	Insurance claims and indemnities	0	0	0	0	0
43	Interest and dividends	0	0	0	0	0
44	Refunds	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
99	Total Obligations	32,211	40,000	0	0	0
	Earned Revenue/Reimbursable Obligations	<u>32,211</u>	<u>40,000</u>	<u>0</u>	<u>0</u>	<u>0</u>
	Total Obligations	32,211	40,000	0	0	0
Personnel Data						
Full-Time equivalent Employment:						
	Full-time permanent	312	260	0	0	0
	Other than full-time permanent	<u>10</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	Total	322	260	0	0	0
Authorized Positions:						
	Full-time permanent	333	280	0	0	0
	Other than full-time permanent	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	Total	333	280	0	0	0

1/ Legislation has been proposed to Congress that would cease operations of the National Technical Information Service by the end of FY 2000 and would transfer the NTIS collection of scientific and technical information to the Library of Congress, effective October 1, 2000.

2/ Reflects data updated since the MAX.

Department of Commerce
Technology Administration
National Technical Information Service
NTIS Revolving Fund - Direct Obligations
SUMMARY OF REQUIREMENTS BY OBJECT CLASS
(Dollar amounts in thousands)

Exhibit 16

<u>Object Class</u>	<u>1999 Actual</u>	<u>2000 Currently Available</u>	<u>2001¹ Base</u>	<u>2001 Estimate</u>	<u>Increase/ (Decrease)</u>
11 Personnel compensation					
11.1 Full-time permanent	\$0	\$0	\$0	\$0	0
11.3 Other than full-time permanent	0	0	0	0	0
11.5 Other personnel compensation	0	0	0	0	0
11.8 Special personnel services payments	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
11.9 Total personnel compensation	0	0	0	0	0
12.1 Civilian personnel benefits	0	0	0	0	0
13 Benefits for former personnel	0	0	0	0	0
21 Travel and transportation of persons	4	0	0	0	0
22 Transportation of things	0	0	0	0	0
23.1 Rental payments to GSA	0	0	0	0	0
23.2 Rental payments to others	10	0	0	0	0
23.3 Communications, utilities and miscellaneous charges	0	0	0	0	0
24 Printing and reproduction	0	0	0	0	0
25.1 Consulting services	0	0	0	0	0
25.2 Other services	331	59	0	0	0
25.3 Purchase of goods and services from Government accounts	0	0	0	0	0
25.4 Operation of GOCOs	0	0	0	0	0
25.5 Research and development contracts	0	0	0	0	0
25.7 Operation and Maintenance of Equipment	0	0	0	0	0
26 Supplies and materials	166	0	0	0	0
31 Equipment	573	50	0	0	0
32 Lands and structures	0	0	0	0	0

Department of Commerce
Technology Administration
National Technical Information Service
NTIS Revolving Fund – Direct Obligations
SUMMARY OF REQUIREMENTS BY OBJECT CLASS
(Dollar amounts in thousands)

Exhibit 16

<u>Object Class</u>	<u>1999 Actual</u>	<u>2000 Currently Available</u>	<u>2001 Base</u>	<u>2001 Estimate</u>	<u>Increase/ (Decrease)</u>
41 Grants, subsidies and contributions	0	0	0	0	0
42 Insurance claims and indemnities	0	0	0	0	0
43 Interest and dividends	0	0	0	0	0
44 Refunds	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
99 Total Obligations	1,084	109	0	0	0
Earned Revenue/Reimbursable Obligations	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Obligations	1,084	109	0	0	0
Personnel Data					
Full-Time equivalent Employment:					
Full-time permanent	0	0	0	0	0
Other than full-time permanent	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	0	0	0	0	0
Authorized Positions:					
Full-time permanent	0	0	0	0	0
Other than full-time permanent	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	0	0	0	0	0

1/ Legislation has been proposed to Congress that would cease operations of the National Technical Information Service by the end of FY 2000 and would transfer the NTIS collection of scientific and technical information to the Library of Congress, effective October 1, 2000.

Department of Commerce
Technology Administration
National Technical Information Service
NTIS Revolving Fund
ADVISORY AND ASSISTANCE SERVICES
(Obligations in thousands)

Exhibit 34

	<u>1999 Actual</u>	<u>2000 Estimate</u>	<u>2001 1/ Estimate</u>
Management and Professional Support Services	\$0	\$90	N/A
Studies, Analysis and Evaluations.....	0	10	N/A
Engineering and Technical Services	<u>0</u>	<u>0</u>	<u>N/A</u>
Total	\$0	\$100	N/A

NTIS must acquire services to support its varied operations, such as providing products and services for the world marketplace and serving as the primary source for the public sale of government-sponsored research and engineering reports, research-in-progress information, machine-processable data files, and computer software.

1/ Legislation has been proposed to Congress that would cease operations of the National Technical Information Service by the end of FY 2000 and would transfer the NTIS collection of scientific and technical information to the Library of Congress, effective October 1, 2000.

Department of Commerce
Technology Administration
National Technical Information Service
NTIS Revolving Fund
PERIODICALS, PAMPHLETS, AND AUDIOVISUAL PRODUCTS
(obligations in thousands)

Exhibit 35

	<u>1998</u> <u>Actual</u>	<u>1999</u> <u>Actual</u>	<u>2000</u> <u>Estimate</u>	<u>2001</u> <u>Estimate</u>
Periodicals.....	\$11	\$10	\$15	N/A
Pamphlets.....	0	0	0	N/A
Audiovisuals	<u>0</u>	<u>0</u>	<u>0</u>	<u>N/A</u>
Total	\$11	\$10	\$15	N/A

NTIS must acquire periodicals to support its varied functions, such as providing products and services for the world marketplace and serving as the primary source for the public sale of government-sponsored research and engineering reports, research-in-progress information, and computer software.

NTIS acquires various periodicals supporting its business type activities as well as its government activities. Marketing and promotional periodicals were purchased to provide insight into current trends, as well as marketing forecasts, which enabled NTIS to make the widest dissemination of information possible. Periodicals providing information about the latest computer software, and management objectives/techniques helped to continually improve service to customers using more efficient and effective methods of operations. Reference manuals, identifying essential information required to complete the records input into the NTIS database are a necessary acquisition to ensure complete useful data to customers.

Department of Commerce
Technology Administration
National Technical Information Service
NTIS Revolving Fund
AVERAGE GRADE AND SALARIES

Exhibit 36

	<u>1999 Actual</u>	<u>2000 Estimate</u>	<u>2001 Estimate</u>
Average ES Grade	4.5	5.0	N/A
Average GS Grade	9.7	9.7	N/A
Average GS Salary	\$47,429	\$49,200	N/A